

### REGISTRATION OF DEATHS OUTSIDE SRI LANKA

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- Application forms (Form Registration - (B 11)) can be obtained
- From the Consular Division, of this mission between 9.30 a.m. & 1.00 p.m.
- By sending a self addressed, stamped envelope (9' x 6') with a request letter

You are required to submit the following documents for Registration of Deaths of Sri Lankan nationals who have passed away outside Sri Lanka (United Kingdom/Ireland).

Duly perfected application – (Form Registration (B 11))

Passport of the deceased issued by the authority of Sri Lanka with valid visa for the United Kingdom / Ireland (held by the deceased at the time of his/her death).

Death Certificate issued by the authority of country where the Death occurred (United Kingdom/Ireland) and a copy of same.

Original Birth Certificate of the deceased

Original Marriage Certificate of the deceased (if married)

Dual Citizenship and Naturalisation Certificates. (for Dual Citizens only).

This Mission will issue Death Certificates to Sri Lankan Nationals / Dual Citizens (Sri Lanka and any other country) only.

PAYMENT - £15/-

### OTHER INFORMATION

Payment should be made in cash at the counter or by Postal Orders/Bank Drafts written in favour of the "Sri Lanka High Commission" if sent by post. Personal cheques and credit cards

are not accepted. Fees sent from Ireland should be by Bank Draft.

All original certificates will be returned after perusal.

If the certificates and documents are to be returned by post, you should provide a self-addressed prepaid special delivery envelope to the weight of 500g along with your application form. The special delivery cover should not be stamped with a postage printout issued by the post office for same day post. Applications sent without prepaid special delivery cover/ or postage will be retained until the applicant collects it personally.

Note: The High Commission will not take any responsibility for documents lost in the post.

If the applicant is unable to come personally to this High Commission to collect the Certificate/ documents, he/she may authorise another person, in writing. The person who comes for collection of documents should produce his identity and the original receipt issued by this High Commission.

All incomplete applications will be returned and payment will not be refunded.

**SUBMISSION OF FORGED CERTIFICATES OR ANY OTHER DOCUMENTS AND MAKING FALSE DECLARATIONS RELATING TO THE CITIZENSHIP STATUS IS AN OFFENCE. SUCH CASES WILL BE REPORTED TO RELEVANT AUTHORITIES AND PAYMENTS WILL NOT BE REFUNDED.**