



- **Public Opening Hours – Mon - Fri from 9.30am to 1pm.**
- **Telephone Inquires - Mon - Fri from 2.30pm to 5.00pm.**
- **No prior appointments - First come first served basis.**
- **All original documents must be submitted along with photocopies.**
- **Fees - ONLY CASH at the Consular Counters.**
- **[Click here to view the High Commission Holidays](#)**

#### **APPLICATION FOR AN EMERGENCY TRAVEL DOCUMENTS (NMRP) □**

An Emergency Travel Document valid for three months may be issued to enable a Sri Lanka national to return to Sri Lanka in case of an emergency in the following circumstances.

a.

The original passport is lost/damaged/stolen

b.

The original passport is expired

- c. Who do not have a Passport or a Travel Document and who wish to return to their country of origin
- d. Who have withdrawn their appeal for extend a visa to stay in the UK/Ireland

Temporary Travel documents are valid for 03 months from the date of issue and issued for the sole purpose of returning to the country of origin.

The applicants are required to call over at the Consular Division of this Mission in person for an interview.

**DOCUMENTS REQUIRED**

- 1. A letter requesting an Emergency Travel Document
- 2. Duly filled Application [\(IM 35\)](#)
- 3. [Statutory Declaration](#) , [Complaint Form](#) & [Form D](#)
- 4. Expired passport or if lost copy of lost passport
- 5. Original Birth Certificate
- 6. Police report (If passport is lost)
- 7. Relevant Citizenship Certificate under section 5(2) or 17 issued by the D/I&C
- 8. Travel Itinerary/Air ticket (14 days ahead)

**The Prescribed Fee:**

- 1. If applicant produces the previous travel document - £35/-

2. If previous travel document is lost - £100/-

### **Instructions for Completing Applications**

1. Application should be filled preferably in BLOCK letters.
2. All certification/attestation should be done only by a Solicitor registered in the UK.
3. Four photographs (Size – 3.5cm x 4.5cm) Coloured identical photographs (white background).
4. The signatures of the applicant should be confined to the cages provided in the application form.

#### Notes:

- Submission of forged certificates or any other documents and making false declaration relating to the application will result in the application being refused.
- Fees will not be refunded at any circumstances.
- Incomplete applications will be returned and consular fees will not be refunded.

□ [UK Home Office Confirmation letter](#)